

On Monday, March 9, 2009, the Preble Town Board held its regular monthly meeting. The meeting was called to order by the Supervisor, Betty Ann Pitman, with the salute to the flag at 8:05

Board members present: Jim Doring, Tom Fox, Peter Knapp, and, Dave Morse , Councilmen..

Others present: Don Armstrong, Jeff Griswold, Dan O'Shea., William Luety, John Steger, and Calvin Griswold.

CORRECTIONS/APPROVAL OF PREVIOUS MINUTES

Motion made by Dave Morse, seconded by Peter Knapp
RESOLUTION #22: To accept the February 9, 2009 meeting minutes as submitted
Jim Doring(aye) Peter Knapp(aye) Tom Fox(aye) Dave Morse(aye)

COMMITTEE REPORTS:

DOG CONTROL: -1 dog claimed or adopted
-1 dog advertised
-10 dog complaints(including licensing calls)
-90 miles driven for the town
-1 license written
-Pick up fees/adoption fees: 1@\$10.00

JUSTICE REPORT: -\$12,785. submitted to the Town of Preble for February

HIGHWAY REPORT:

Roads:

-The Highway department stands to lose \$20,800.00 in CHIPS funding if the Governor's budget is not overridden. Jeff states at this time that they have Assembly support

Equipment:

-The new replacement break down for the F-450 as follows:

Chassis	\$30,712.81
Body	\$11,570.00
Plow	\$ 5,448.00
Load Enhancement	<u>\$ 690.00</u>
Total	\$48,420.81

Chasis is State Bid (build-out date is March 31st) The Body, Plow and Timbrens(increases load), would need to be bid locally.

-The Chevy had some anti-lock brake issues along with one of the 02 sensors going bad.

Personnel:

-Jeff is leaving for Albany Tuesday for Advocacy day.

-The Board needs to pass a "Standard Work Day" resolution

Other:

-The Highway personnel is going to install the conduit for the tower Tuesday (3/10). The County Maintenance workers are behind; they hope to start the room next week.

-The County Attorney has sent out a letter informing the Towns that "Piggy backing" will not be allowed.

County Highway project in Preble 2009

East Homer-Baltimore Rd - Preble Town Line to East Hill Rd.

Discussion on replacing the F-450; Tom stated that the truck should be replaced; Peter suggested that Jeff shop around and see what kind of a trade in he could get and if necessary, call a special meeting.

RECREATION: -N/A

COUNTY LEGISLATURE: -John stated that Amnesty Week will be May 11th to May 15th .
-Bids have been received for the County DMV project
-Funds have been approved for the sight tower - \$35,000.
-John will be in Albany Wednesday with the Highway Superintendents.

ZONING & CODE ENFORCEMENT:

February Report

-1 building permit granted
-Construction Value \$50,000.
-Fees assessed \$50.
-1 pending
-2 Certificates of Occupancy issued
-1 30-day violation notice issued
-1 15-day follow up notice
-2 pending in court

PLANNING BOARD: -Meeting March 26th @7:00.

HISTORIAN -Anne is absent

TOWN CLERK: -\$130.00 - fees collected in February. Disbursed \$9.40 to CC Treasurer; \$22.50 to NYS Dept. of Health, and \$98.10 to Elizabeth Pitman, Supervisor.

DON ARMSTRONG: -

UNFINISHED BUSINESS

Highway Garage - Paul Sheneman from PLS Engineering in Tully has submitted a modified proposal for design services to limit the scope of the work to preparing plans and specifications for bidding on the DPW Garage project. Don has talked with Mr. Sheneman and stated that for preliminary plans for the 2-stage construction would be about \$4,000 - \$5,000. The Board was in agreement to have Jeff contact Paul Sheneman to proceed with the preliminary plans.

Motion made by Tom Fox, seconded by Dave Morse

RESOLUTION #23: To have Paul Sheneman of PLS Engineering get the plans together and proceed with the preliminary plans at the following hourly rates:

Engineer, P.E.	\$105.
Construction Specialist	\$ 85
Technician	\$ 75
Survey Equipment	\$ 40

Jim Doring(aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

Farmland Protection - The group met and another meeting is to be scheduled. There is still funding available for the joint project.

Campbell Road - On hold

Low Volume Roads - Don explained that the process would involve the classifying of low volume roads; roads that have less than 50 vehicles a day. An inventory would have to be taken and a counter placed on these roads for a tally; roads that aren't minimum maintenance. Following discussion, the Board was in agreement to have Jeff start the process.

Dog Control Contract -The following resolution was passed to contract Paul C. Burhans(Animal Control Officer) and Lindsay M. Andersen (Deputy Animal Control Officer)

Motion made by Peter Knapp, seconded by Jim Doring

RESOLUTION #24: Pursuant to the resolution circulated,
WHEREAS, Paul C. Burhans (“Animal Control Officer”) and Lindsay M. Andersen (“Deputy Animal Control Officer”) have served as Animal Control Officers for several years, and

WHEREAS, The Animal Control Officer, Paul C. Burhans, owns and operates a shelter for the care of dogs, and the Town of Preble (“Town”) requires a facility suitable for such shelter and care; and

WHEREAS, THE Animal Control Officers represent to the Town that he/she is able to fulfill the requirements of Animal Control Officer, and the Town desires to utilize the services of the Animal Control Officers and have access to said shelter, and

WHEREAS, the Animal Control Officers will perform the following services:

1. a. To properly shelter, care, feed and water such dogs for the minimum redemption period required by the Agriculture and Markets Law.
- b. To make such dogs available for redemption by their owners for a period of time equal to or greater than the minimum redemption period.
- c. To make sure dogs available for adoption for a period of time equal to or greater than the minimum redemption period, if said dog has not been redeemed by its owner.
- d. To license those dogs being redeemed and to collect the appropriate fees for said licensing. The appropriate fees shall be the fees established by New York State and the Town.
- e. To collect from such owner any fees, charges or outstanding fines.
- f. To provide veterinary services for said dogs. As to any dogs which are sick or injured at the time the Town delivers said dogs to the Animal Control Officers for impoundment. Said dogs shall be accepted for impoundment

only upon the condition that the Town shall reimburse the Animal Control Officers for all veterinary and other services provided said dogs due to said sickness or injury. In order to recoup the cost of said services provided to dogs injured or sick at the time of delivery to the Animal Control Officers they will bill the Town directly

- g. To arrange for a veterinarian to euthanize any dog for which euthanization is necessary and legally authorized, and to arrange for the cremation of such dog.
 - h. To prepare, retain and make available to the Town complete and accurate records concerning the care and disposition of all dogs cared for by the shelter as well as any expense and any fees collected.
 - i. Animal Control Officers will be available for service Sunday through Saturday 24 hours per day and the shelter will be open to the public Monday through Friday 8:00AM until 5:00PM and Saturdays from 8:00AM until 12:00PM.
2. The Animal Control Officers shall not accept for impoundment any dogs which
- a. Are in need of veterinary services, except in accordance with Paragraph 1(f), or
 - b. Are not accompanied by the appropriate Animal Control Officer's seizure report.
3. The Animal Control Officers shall accept from the Town any homeless, stray, abandoned, neglected, abused or any other dogs which are picked up in the Town. The Animal Control Officers will allow the Town access to the shelter.
4. a. In consideration for the above mentioned services, the Town shall remit to the Animal Control Officer on or before the 30yth day of every month, the sum of Four Hundred Dollars 00/100.
- b. No payments shall be made to the Animal Control Officer hereunder until the Town has received a properly detailed and signed voucher and until said voucher has been audited and approved for payment by the Town Board.
- c. Nothing herein shall be deemed to prevent Animal Control Officers from waving the redemption fee otherwise payable by the owner of the dog.
- d. All of the collected fees will be submitted to the Town along with a month report stating all activities each month.
- e. It shall be understood that the Animal Control Officers will not be responsible for any dog enumerations. They will help the enumerator gather any necessary information.
- f. The Animal Control Offices will represent the Town in prosecuting any necessary appearance tickets and Dangerous Dog proceedings.

NOW THEREFORE, it is hereby resolved that Paul C. Burhans is appointed Animal Control Officer for the calendar year 2009, and Lindsay M. Andersen is appointed Deputy Animal Control Officer for the year 2009, and each shall perform the above services in accordance with their respective appointments; and it is further **RESOLVED**, that during the term of the appointment of the Animal Control Officers, the kennel owned and operated by Dog Control Officer, Paul C. Burhans, shall be designated as the Town's dog shelter, which premises are located at 5852 West Scott Road, Town of Homer, Cortland County, New York

Jim Doring(aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

Della Clark property - clean up trash --Betty Ann contacted the County Treasurer's Office and the property was foreclosed on December 31, 2008 with several liens against the property.

Employee Health Plan - The Board met with a representative from Excellus Blue Cross, Blue Shield regarding health insurance for two of the employees and have decided to make the change. The new coverage will start in April 1st.

Motion made by Jim Doring, Seconded by Tom Fox

RESOLUTION #25: To purchase health insurance coverage from Excellus Blue Cross, Blue Shield for the two highway employees with Finger Lakes Group, LLC, 84 Main St., Binghamton, NY 13905 as the sole insurance representative

Jim Doring(aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

Standard Work Week - A resolution is necessary to establish a standard work week for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

Motion made by Tom Fox, seconded by Jim Doring

RESOLUTION #26: To adopt the written resolution as submitted:
BE IT RESOLVED, that the Town Board of the Town of Preble hereby establishes the following as a standard work day for elected and appointed officials for the purpose of determining days worked reportable to the New York State and Local Employees' Retirement System:

ELECTED OFFICIALS - SIX HOURS PER DAY

**SUPERVISOR
TOWN BOARD MEMBER
TOWN JUSTICE
TOWN CLERK/TAX COLLECTOR**

ELECTED OFFICIAL - EIGHT HOURS PER DAY
HIGHWAY SUPERINTENDENT

ALL APPOINTED OFFICIALS AND PART-TIME EMPLOYEES
SIX HOURS PER DAY

ALL FULL-TIME HIGHWAY EMPLOYEES
EIGHT HOURS PER DAY

Jim Doring(aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

NEW BUSINESS

Post Office rent check received - \$512.50

A copy of Correspondence has been received from the NYS DEC/Cortland County Health Dept. to Jeffrey LeBlanc of Waster Stream Environment Inc. regarding the odors from the stockpiling of N-Viro soil on 2 properties located in Preble; northeast corner of Route 281 and Currie Rd., and West Bennett Hollow Rd. Waste Stream Environment has been sited for stockpiling on the corner of Route 281 and Currie Road for (1)less than 500-feet from a place of business (Paul Bunyan, Inc.) and (2)200-feet from a stream located to the east.

PUBLIC COMMENTS

Dan O'Shea - Suggested that the Town turn off the street lights to save money. After some discussion, Betty Ann suggested that Dan take this matter to the Song Lake Association and get their opinion.

Jeff Griswold - Amnesty Days will be May 8th and 9th with hours to be announced.

APPROVE GENERAL AND HIGHWAY BILLS

Motion made by Peter Knapp, seconded by Tom Fox
RESOLUTION #27 To pay the General Fund Vouchers, Abstract No. 3, Nos. 46 to 67, totaling \$17,504.79
Jim Doring (aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

Motion made by Dave Morse, seconded by Peter Knapp
RESOLUTION #28: To pay the Highway Fund Vouchers, Abstract No. 3, Nos. 18 to 26, totaling \$4,509.05
Jim Doring(aye) Tom Fox(aye) Peter Knapp(aye) Dave Morse(aye)

There being no further business, Betty Ann asked for a motion to adjourn. Motion made by Tom, seconded by Dave; meeting adjourned at 9:10.

Respectfully submitted,

Unofficial 3/09/2009
Official

Jane W. Davenport
Town Clerk