

On Monday, January 9, 2012, the Preble Town Board held its organizational meeting. The meeting was called to order by the Supervisor, Jim Doring, with the salute to the flag at 8:00.

Board members present: Debra Brock, and Dave Morse, Councilmen

Others present: Don Armstrong, Jeff Griswold, Calvin Griswold, Ken Brock, Tim Coyne, John Steger, Nate Currie, Paul Sheneman, Donna Doody, Dan O'Shea, Jay Currie, Bill Luety, and Donnell Boyden, our new County Legislator.

CORRECTIONS/APPROVAL OF PREVIOUS MINUTES

Motion made by Dave Morse, seconded by Debra Brock
RESOLUTION #1: To accept the December 12, 2011 meeting minutes as submitted and the Year-end meeting December 22, 2011 as submitted
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

COMMITTEE REPORTS:

DOG CONTROL: -1 dog picked up and returned to owner
-1 dog euthanized
-\$30.00 received - pickup fee

JUSTICE REPORT: -\$9,071.00 submitted to the Town for December

HIGHWAY REPORT: **Roads:**
-Jeff has met with Bob Carmen from the Health Department regarding flooding questions at the Saulsbury Rd.-Friendly Shores intersection
Equipment:
-United Radio is coming Wednesday to inventory the equipment for the new County communication system.
Shop:
-The County is now charging Municipalities for the Bulk Petroleum Storage Permit.
-The fire extinguishers all passed their yearly test.
Personnel:
If any Board Member is interested, March 7th there will be a bus going to Albany for the annual Advocacy Day. The bus will leave early in the morning and return around 6 o'clock.
Other:
-The Town Hall Renovation Committee has met multiple times to better define the scope of work to be done.
-Jeff has been working with Bailey Agency to get another quote on insurance.

RECREATION: -

COUNTY LEGISLATURE -Legislator, Donnell Boyden, stated that committee meetings will start January 10th. He has also informed the Board that the resolution for a new local law #6 did not pass on 12/22/2011. He feels that there will be a push for County flow that will mandate that all trash generated in Cortland County will be required to go to the County landfill.

ZONING & CODE ENFORCEMENT:

December Report
-2 building permits issued
-45 miles traveled for the Town
-8 Building inspections
-26 hours worked
-2 Fire inspections
-1 Complaint follow-up
-7 telephone inquiries

PLANNING BOARD: -Meeting January 25th @7:00
ZBA -Meeting February 2nd @7:30

HISTORIAN: -Anne is absent

TOWN CLERK: -\$226.00 - fees collected in December. Disbursed \$196.50 to the Town of Preble, \$22.50 to the NYS Dept. of Health, and \$7.00 to the County Clerk. APC funds have been turned over to the County Clerk.

-Approval is needed to pay CDBG grant payments:

\$2,931.00 to Arctic Insulation (Sears-Final)
\$13,730.00 to John Reome (Freeman-partial)
\$3,924.00 to John Reome (Freeman-partial)
\$1,961.00 to John Reome (Freeman-final)
\$6,320.49 to Thoma Development
\$44.00 to Town of Preble

Motion made by Debra Brock, seconded by Dave Morse

**RESOLUTION #2: To approve payment to the above vendors from the CDBG grant monies.
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)**

There is a balance of \$255,830. in the CDBG grant monies.

DON ARMSTRONG:

UNFINISHED BUSINESS

Town Hall Renovation - Paul Sheneman was given the floor. He stated that due to having to make changes to the original specs, the dates which were originally set up would have to be changed; Advertisement date will be January 13; Pre-bid meeting for bidders will be January 19, and January 30 is set for the Bid Opening at 1:00 pm. The award date is set for the February 13th Board Meeting.

Motion made by Jim Doring, seconded by Dave Morse

RESOLUTION #3: To proceed with the bid process dates contingent upon Debra Brock's approval of the final specs.

Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

NEW BUSINESS

Post Office check received - \$538.17

Sales Tax Check received - \$73,066.39

Semi Annual Mortgage Tax - Received \$3,682.89

Supervisor Doring gave the list of criteria and appointments for 2012.

Town Board meetings will be held throughout the year of 2012 at 8:00 p.m. on the second Monday of the month in the Town Hall of the Town of Preble.

Official newspaper - Cortland Standard

Official Bank - Alliance Bank

Attorney's - the firm of Pomeroy, Armstrong, Casullo and Monty. Don Armstrong with the Town Board, ZBA and Planning Boards

Utility Bills will be paid in advance as necessary when the due date is before the Town Board regular meeting

Salaries - Town Officials and Contracts as stated in the budget of 2012 will be paid monthly, semi-monthly, quarterly or annually

Mileage -(For Town business, outside of Town) \$.50 per mile

Review - Investment & Procurement Policy to remain the same

Town Superintendent of Highways is authorized to purchase equipment, tools and implements during the year without prior approval of the Town Board; the amount is \$1000.00

Appointments:

Code Enforcement Officer - Rick Fritz

Deputy Supervisor - Peter Knapp

Deputy Highway - Dale Mosher

Deputy Town Clerk - Mary Anne McCloskey

Bookkeeper - Gina Nourse

Historian - Anne Henderson

Budget Officer - James Doring

Registrar of Vital Statistics - Jane Davenport

Deputy Registrar of Vital Statistics - Mary Anne McCloskey

Justice Clerk - Stacy Hall

Assessor - Nedra Griswold

Dog Control - Paul Burhans

Secretary of ZBA/Planning Boards - Mary Anne McCloskey

Planning Board - To be appointed at the February meeting

Zoning Board - Robert Lieber(2016)
Assessment Review - To be appointed at the February meeting

Motion made by Debra Brock, seconded by Dave Morse
RESOLUTION #4: To accept the slate of criteria and appointments for 2012 as presented by Supervisor Doring
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

PUBLIC COMMENTS

Nate Currie is interested in staying on the Planning Board. He commented that he is a life long resident of the Town; is in a partnership with his brothers (Currie Valley Farms); and has been a member of the Preble Milk Coop for 18 years (14 as Vice President).

APPROVE GENERAL AND HIGHWAY BILLS

Motion made by Debra Brock, seconded by Dave Morse
RESOLUTION #5: To pay the General Fund Vouchers, Abstract No. 1, Nos. 1 to 23, totaling \$9,795.35
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

Motion made by Dave Morse, seconded by Debra Brock
RESOLUTION #6: To pay the Highway Fund Vouchers, Abstract No. 1, Nos. 1 to 4, totaling \$1,321.11
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

The Board will move into Executive Session to discuss a personnel issue.

Motion made by Debra Brock, seconded by Dave Morse
RESOLUTION #7: To move into Executive Session to discuss a personnel issue at 8:35.
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

Motion made by Dave Morse, seconded by Debra Brock
RESOLUTION #8: To exit Executive Session at 8:59
Jim Doring(aye) Debra Brock(aye) Dave Morse(aye)

There being no further business, Jim asked for a motion to adjourn. Motion made by Dave, seconded by Debra, meeting adjourned at 9:00.

Respectfully submitted,

Unofficial 01/09/2012
Official 02/13/2012

Jane W. Davenport
Town Clerk