

On Monday, August 12, 2013, the Preble Town Board held its regular monthly meeting. The meeting was called to order by the Supervisor, Jim Doring, with the salute to the flag at 8:00.

Board members present: Debra Brock, Peter Knapp, Dave Morse, and Linda Riehlman, Councilmen

Others present: Don Armstrong, Jeff Griswold, Calvin Griswold, Tony George, Al Socha, Babe Carroll, Dan O'Shea. Bill Bearup. Karen Snyder(Town Clerk, Cortlandville), Jim Fellows; Rick Fritz arrived late.

**CORRECTIONS/APPROVAL OF PREVIOUS MINUTES**

**Motion made by Peter Knapp, seconded by Dave Morse**  
**RESOLUTION #52: To approve the July 8, 2013 regular meeting minutes as submitted.**  
**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**COMMITTEE REPORTS:**

**DOG CONTROL:** - **July Report-** -Dangerous, unlicensed dog running at large; given an appearance ticket  
-95 miles traveled for the Town  
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**JUSTICE REPORT:** -\$6,720.00 submitted to the Town for July  
-The Annual Audit for Albany of the Justice records is due; resolution needed.

**Motion made by Debra Brock, seconded by Linda Riehlman**  
**RESOLUTION #53: The Preble Town Board has audited the Preble Justice Court's records on August 12<sup>th</sup>, 2013 and were found to be in order**

<u>Fine Account</u>	<u>Month</u>	<u>Fines Collected</u>	<u>Total Cases</u>
	August 2012	\$6,350.	85
	September 2012	\$5,943.	63
	October 2012	\$6,535.	75
	November 2012	\$5,050.	48
	December 2012	\$4,755.	52
	January 2013	\$7,830.	91
	February 2013	\$9,073.	96
	March 2013	\$7,941.	83
	April 2013	\$8,435.	81
	May 2013	\$10,300.	122
	June 2013	\$7,725.	66
	July 2013	<u>\$6,720.</u>	<u>87</u>
		\$86,656.	949

<b>Bail Account</b>	<b>Account Balance</b>	<b>July 31, 2013</b>	<b>\$1,216.50</b>
	<b>Bank Statement</b>	<b>July 31, 2013</b>	<b>\$1,216.50</b>

**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**HIGHWAY REPORT: Roads:**

-No Parking Ordinance/Contract to plow County Roads  
-Only ½" of rain fell Thursday night; there was no damage  
-The crew has been working on East Hill Road and West Clark Road

**Equipment:**

-The mower tractor blew the steering cylinder; it is fixed now  
-Radio user courses are scheduled for August 20 & 21. They are hopeful to install radios in the highway equipment between September 15<sup>th</sup> and October 25<sup>th</sup>

**Shop:**

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**Personnel:**

-Jeff will be out of town on August 27<sup>th</sup> to represent the State Highway Superintendents at the County Superintendent's Meeting.

**Other:**

-There is now a possibility that Cornell will be bidding on the local road program.  
-Amanda Sopchak has some ideas for reducing our carbon footprint. Jeff would like to see some cold weather data on Bio-Diesel before considering switching .  
-Congressman Hanna's staff will be meeting with the public on August 15<sup>th</sup> from 2:30-3:30 at the Cortlandville Town Hall.  
-CCTVS Next meeting is September 24<sup>th</sup>  
-There is a safe driving course at the Fire Station on August 27<sup>th</sup> and 28<sup>th</sup> from 6:00 - 9:00. (10% off insurance; points reduction)

**RECREATION:** - Babe Carroll stated that everything is going well at the park. The Town Picnic was held August 3<sup>rd</sup>; not too well attended but the music was nice and the cake contest went well.  
-Had a flat tire on the mower.

**COUNTY LEGISLATURE** -Mr. Boyden is absent

**ZONING & CODE ENFORCEMENT:**

**July Report**

- 1 building permit issued
- 65 miles traveled for the Town
- 2 Building inspections
- 16 hours worked
- 1 Fire inspection
- 0 Complaint follow-ups
- 6 telephone inquiries

**PLANNING BOARD:** -Meeting - August 28 (Wednesday) @7:00

**ZBA** -Meeting - September 5 (Thursday) @7:30

**HISTORIAN:** -Anne is absent

**TOWN CLERK:** -\$217.00 - fees collected in July. Disbursed \$161.43 to the Town of Preble, and \$14.00 to NYS Ag & Markets, and \$41.57 to NYS DEC

**North East Transformers Block Grant** - Request for payment of \$160,698.11 to North East Transformers

**Motion made by Debra Brock, seconded by Dave Morse**

**RESOLUTION #54: To authorize the Town Clerk to process the necessary paper work for payment of \$160,698.11 to North East Transformers**

**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**UNFINISHED BUSINESS**

**Records Management - Karen Snyder** has given the Board a summarized quarterly report of what is being done in the vault. Many records have been identified, boxed, labeled and shelved and are ready to be purged. There were items in the vault which were transferred to the basement for storage. The Justice records will have to be purged. The Historian's desk will have to be removed from the vault. Karen also mentioned that we do need a new air conditioner because the current one is not efficient.

**Assessor Appointment** - Bill Bearup is applying for the Town Assessor's position. Mr. Bearup has been assessor for the Town of Truxton over 30 years. He will set up a schedule and will also be available for appointments. He also would like the building permits once a month. This position is for 6 years (2019). The Board is agreeing to appoint Mr. Bearup for the position.

**Motion made by Peter Knapp, seconded by Dave Morse**

**RESOLUTION #55: To appoint William Bearup as the Town Assessor starting October 1, 2013 for a six year term ending September 30, 2019.**

**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**Camper Parking** - Mr. Haumann is out of town. Rick Fritz explained that the code book on the 7-day rule is very vague. He would like to join the committee working on the new code book. Don Armstrong is also in agreement that the Code Enforcement book is not clear on this subject. Peter Knapp will approach Jim Potter about this problem and Supervisor Doring will look into the matter.

**Dilapidated Buildings** - CEO Rick Fritz has found 5 properties in town which fit into this category. There was some discussion of how to handle this situation. Peter suggested that CEO Rick Fritz write letters to the 5 property owners to meet and talk about their property and document each meeting and give Rick a target date of 6 months..

**Post Office - ABA Compliance** - A letter which was received in July notifying the Board of a firm (McKnight Architects ) that would come in and assess what is necessary to bring the Post Office in compliance with the Architectural Barriers Act was mentioned again. Peter Knapp expressed that he would like to hire the firm to come down at a proposed fee of \$120.00/hour, not to exceed \$300.00; the Board is in agreement.

**Motion made by Peter Knapp, seconded by Linda Riehlman**

**RESOLUTION #56: To move forward and hire McKnight Architects to assess what necessary changes are needed to bring the Post Office in compliance with the Architectural Barriers Act.**

**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**Noise Ordinance** - The Board has looked at other town's ordinances and after some discussion, the Board agreed that an noise ordinance is not necessary at this time. It was agreed to table this matter until the subject comes up again; more complaints or a better idea.

**Life Safety Inspections** - CEO Rick Fritz is suggesting that the town keep up to date at State level. He is concerned about safety of renters and is suggesting annual inspections at no charge; and following inspection a Certificate of Compliance would be issued.. He feels that this would be a service to the community. Rick would do his inspections in the winter months.

**Building Security System** - Supervisor Doring remarked about the Security System in the Board Room. There has been a few instances when someone entering the room has tripped the system. Everyone is in agreement that the function in the Board Room not be used at this time.

**Bicycle Race** -The United Fund for Cortland County is sponsoring a bike race scheduled for September 21<sup>st</sup> between 9:00 am and 11:00 am . The roads to be used: Route 281, Song Lake Crossing, Song Lake Rd., Otisco Valley Road, West Bennett Hollow Rd., and Steger Road.

**Snow Plow Agreement** - Contract still not complete. Attorney Armstrong states there is need for language for some relief from contract price due to gas increases.

### **NEW BUSINESS**

**Monies Received** -           \$95,993.72 Sales Tax (2<sup>nd</sup> quarter)  
  \$538.17 from Post Office

**Cortland Celtic Festival** - Approval for a permit

**Motion made by Linda Riehlman, seconded by Dave Morse**  
**RESOLUTION #57:**    **To grant permission to the Cortland Celtic Festival to hold their second annual festival at Little York Park on August 24 and 25. (Set up will be on August 23 pm)**  
**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman)**

**Standard Work Day & Reporting Resolution** - For Retirement Purposes

**Motion made by Debra Brock, seconded by Linda Riehlman**  
**RESOLUTION #58:**    **To accept the Standard Work Day and Reporting Resolution RS2417-A for Jeffrey Griswold, Gina Nourse, David Morse, Linda Wright and Donna Doody; record to be kept on file for a period of 10 years.**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**  
**Dave Morse(Abstained)**

**Approve Local Law #2** -

**Motion made by Peter Knapp, seconded by Linda Riehlman**  
**RESOLUTION #59:**    **To adopt Local Law #2 of the Town of Preble for the year 2013, which would change the date when the Town of Preble/s Board of Assessment Review meets to hear tax grievances from residents of the Town of Preble. Said change being the Wednesday immediately following the fourth Tuesday of May of each year and for so many days thereafter as said board deems necessary**  
**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**Parking Ordinance** -

**Motion made by Linda Riehlman, seconded by Peter Knapp**  
**RESOLUTION #60:**    **To adopt the new Ordinance Regulating Parking on certain Roadways in the Town of Preble. This new ordinance includes old laws from previous years..**  
**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

### **PUBLIC COMMENTS**

-**Al Socha** -remarking on the Noise Ordinance; their neighbors' partying. He is working on a document for the combined Boards' meeting and has not heard any comments.

**APPROVE GENERAL AND HIGHWAY BILLS**

**Motion made by Debra Brock, seconded by Dave Morse**

**RESOLUTION #60: To pay the General Fund Vouchers, Abstract No. 8, Nos. 155 to 184, totaling \$10,816.37**

**Debra Brock(aye) Peter Knapp(aye) Dave Morse(aye) Linda Riehlman(aye)**

**Motion made by Linda Riehlman, seconded by Peter Knapp**

**RESOLUTION #61: To pay the Highway Fund Vouchers, Abstract No. 8, Nos. 60 to 74, totaling \$9,723.28**

**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

There being no further business, Jim asked for a motion to adjourn. Motion made by Dave, seconded by Linda, meeting adjourned at 10:20.

Respectfully submitted,

Unofficial 08/12//2013  
Official 9/09/2013

Jane W. Davenport  
Town Clerk