



**Motion made by Linda Riehlman, seconded by Peter Knapp**  
**RESOLUTION #69: To authorize the Town Clerk to process the necessary paperwork for payment of \$283,398.15 to North East Transformers and \$3344.37 to Thoma Development Consultants**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

**UNFINISHED BUSINESS**

**Records Management/Vault Renovation** - Supervisor Doring presented a proposal from TAG Mechanical for the temperature control system of the vault to the Board to review for the November meeting.

**NEW BUSINESS**

Mike Park, Chairman of the Cortland County Legislature, was on the agenda, but was not here.

Resignation of Amy Bertini from ZBA; appointment of Jay Currie as replacement.

**Motion made by Peter Knapp, seconded by Linda Riehlman**  
**RESOLUTION #70: To accept Amy Bertini's resignation effective October 4, 2013 from the ZBA**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

**Motion made by Debra Brock, seconded by Linda Riehlman**  
**RESOLUTION #71: To appoint Jay Currie to the ZBA, replacing Amy Bertini whose term would expire December 31, 2015**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

**Monies Received** -\$16,509.00 NY State Aid  
\$538.17 from Post Office

**Resolution for SEQRA Basics** - Some of the members of the boards have recently attended a SEQRA Basics Presentation by Costello, Cooney & Fearon. They have sent a proposed Resolution indicating what is considered acceptable training for the Planning Board and ZBA members. The Town Board will adopt this resolution:

**Motion made by Linda Riehlman, seconded by Debra Brock**  
**RESOLUTION #72: To adopt the following resolution regarding a minimum of four hours of training each year for planning board and zoning board of appeals members**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

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**WHEREAS** Town Law Sections 267 and 271, Village Law Sections 7-712 and 7-718, and General City Law Sections 27 and 81 provide that effective January 1, 2007, all planning board and zoning board of appeals members in New York State, as well as alternate members of those boards, must complete a minimum of four hours of training each year; and

**WHEREAS** the above sections of state law provide that a planning board or zoning board of appeals member shall not be eligible for reappointment to such board if they have not completed the training required by law; and

**WHEREAS** the above sections of state law provide that the legislative body of the town, village and city specifies which activities qualify as training to satisfy the state requirements; and

**NOW, THEREFORE, BE IT RESOLVED**, that the following list of agencies, commissions, associations, universities, and other organizations are approved to provide training to meet the state requirements when the training they provide pertains to municipal planning, zoning, community design, environmental issues, economic development, and local government functions and practices:

- 1) the NYS Department of State: Department of Agriculture and Markets; Office of the State Comptroller; Department of Health; Department of Transportation; Department of Environmental Conservation; Office of Parks, Recreation, and Historic Preservation; Hudson River Valley Greenway; and
- 2) the New York State Association of Towns, the New York Conference of Mayors, the New York State Association of Counties, the New York Planning Federation, the American Planning Association, the Upstate New York Chapter of the American Planning Association and its sections, and the Metro New York Chapter of the American Planning Association and its sections; and
- 3) the Capital District Regional Planning Commission, Central New York Regional Planning and Development Board, Herkimer-Oneida Counties Comprehensive Planning Program, Lake Champlain-Lake George Regional Planning Board, Long Island Regional Planning Board, Southern Tier Central Regional Planning and Development Board, Southern Tier East

**Regional Planning Development Board, Southern Tier West Regional Planning and Development Board, Genesee-Finger Regional Planning Council, Hudson Valley Regional Council, Tug Hill Commission, and Adirondack Park Agency; and**  
4) **the Onondaga County Planning Federation, Madison and Onondaga County Planning Department; and Onondaga and Madison County Soil and Water Conservation Districts; and**  
5) **the Albany Law School Governmental Law Center and Institute for Legal Studies, Pace Law School, Cornell University and its cooperative extensions, Costello, Cooney & Fearon Municipal Law Department Attorneys and other land use/municipal attorney training and**  
6) **on-line planning and zoning training programs offered by the New York Municipal Insurance Reciprocal, Pace University and Land Use Law Center, and the Lincoln Institute of Land Use Policy;**

**AND LET IS FURTHER BE RESOLVED, that other training activities may be approved on a case-by-case basis by the Town Board upon the request of a planning board or zoning board of appeals member; and be it further**

**RESOLVED, that any new member appointed to fill the last six (6) months of a term shall not be required to have attended training to be reappointed to a first full term, but must thereafter comply with the municipal training policy as provided elsewhere herein; and be it further**

**RESOLVED, that training received by a planning board or zoning board of appeals member in excess of four hours in any one year may be carried over by the member into succeeding years; and be it further**

**RESOLVED, that the Town Clerk shall create and maintain a system of tracking the training individual members complete annually; and such information shall be presented to the appointing authority prior to considering a member for reappointment.**

**Budget Meeting** - Budget meeting with Gina Nourse will be Thursday, October 24<sup>th</sup> at 7:00 PM

**Gas Drilling Moratorium Committee Meeting** - Monday, October 28<sup>th</sup> at 7 PM

**Property Tax Experience** - Councilperson, Deb Brock, was given the floor. She has made copies for the Board members of an excerpt from Hillary Hunter, Hunter and Hilsberg Berry Farm property owner in Scott, regarding Real Property assessment experience improvements. Ms. Hunter believes that there are discrepancies and would like to see a Preble/Scott seminar so that property owners, assessors, members of the BAR, and town boards could attend and ask questions. If a seminar could be given by the County, perhaps some professional could attend. Deb believes an effort should be made to initiate a seminar. Subject to be carried over to the November meeting.

**Proposed Propane Storage Facility** - A letter has been received from Garry VanGorder of the IDA regarding the status of a proposed propane storage and distribution terminal in the Town of Preble which has already received a state grant. Garry will be at the November meeting to answer any questions. Deb believes that there is not enough information on the subject. Peter stated that the property owner would need a zone change. A draft of a possible Local Law on "Moratorium and Prohibition within the Town of Preble on Large Scale Propane Facilities" was distributed. A draft will be referred to the County Planning Board. A public hearing will be scheduled for November 11<sup>th</sup> at 7:45.

**Motion made by Debra Brock, seconded by Linda Riehlman**

**RESOLUTION #73: To hold a public hearing regarding "Moratorium and Prohibition within the Town of Preble on Large Scale Propane Facilities" November 11, 2013 at 7:45  
Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

#### **PUBLIC COMMENTS**

**-Joe Heath** stated that he had attended the Planning Board when the property owner for the Propane Facility applied for a subdivision. This 21-acre property is located between Route 11 (East) and Route 281 (West). The subdivision has been sent to the County Planning Board.

**John Steger** remarked 'Why change Agriculture land to Commercial' when there is commercial property available?

**Jeff Griswold** mentioned the Open House at NETS October 16<sup>th</sup> at 10 o'clock

#### **APPROVE GENERAL AND HIGHWAY BILLS**

**Motion made by Peter Knapp, seconded by Debra Brock**

**RESOLUTION #74: To pay the General Fund Vouchers, Abstract No. 10, Nos. 208 to 230, totaling \$8,113.45  
Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

**Motion made by Linda Riehlman, seconded by Debra Brock**  
**RESOLUTION #75: To pay the Highway Fund Vouchers, Abstract No. 10, Nos. 98 to 110,**  
**totaling \$16,907.80**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

Supervisor Doring announced that the Board would be going into Executive Session to discuss ongoing litigation.

**Motion made by Peter Knapp, seconded by Linda Riehlman**  
**RESOLUTION #76: To enter Executive Session at 8:50**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

**Motion made by Linda Riehlman, seconded by Debra Brock**  
**RESOLUTION #77: To close Executive Session at 9:20**  
**Debra Brock(aye) Peter Knapp(aye) Linda Riehlman(aye)**

Attorney Armstrong will send material to Supervisor Doring regarding Dilapidated Buildings.

There being no further business, Jim asked for a motion to adjourn. Motion made by Linda, seconded by Peter, meeting adjourned at 9:20.

Respectfully submitted,

Unofficial 10/14//2013  
Official 11/11/2013

Jane W. Davenport  
Town Clerk