

On Monday, March 14, 2016, the Preble Town Board held its regular monthly meeting. The meeting was called to order by Supervisor, James Doring, with the salute to the flag at 7:00.

Board members present: Don Fisher, Dave Morse, Linda Riehlman, Councilmen

Others present: Don Armstrong, Jeff Griswold, Dan Quinlan(Suit-Kote), Dan O'Shea, Nancy Baldwin, Anne Henderson, Josh Riehlman, Jeff Bordwell, Renee Compton, Mike Compton, Ed Bennedy, Mike Scott, Andy Fuller, Nancy Rittenhouse and Glen Craig. Donnell Boyden and Peggy Mousaw arrived later.

CORRECTIONS/APPROVAL OF PREVIOUS MINUTES

Motion made Don Fisher, seconded by Linda Riehlman

RESOLUTION #21: To accept the February 8, 2016 regular meeting minutes and the March 1st Special Meeting on the Highway Garage as submitted Don Fisher(aye) Dave Morse (aye) Linda Riehlman(aye)

Renee Compton updated the Board on the Youth Program. (7/12 – 8/18) She is working with Catholic Charities for meals. Every other Thursday, there will be a trip to the Tully Library. Every other Friday night will be movie night. Trips will be taken to see the Syracuse Chiefs, Green Lake Park, Corning Glass(?), Mini Golf and Little York Park. The youths will pay for their own trips.

Mike Compton – Mike is here to discuss the possibility of installing a Zoll AEDPlus w/ medical Rx, and a metal cabinet with an alarm at the Town Hall. He has presented the Board with a quotation on these items of \$2,115.00. They will hold this price for a month so that the Board can decide whether or not to purchase one. There would also be additional charges for the pads which are used. Mike stated that there will be training for anyone interested.

Peggy Mousaw, Director of Budget & Finance, Cortland County – spoke on information needed for Workers' Compensation, 2015 payroll participation. Sales tax is down 2.8% and does not see it increasing. A payment of property taxes collected should be remitted to the County Treasurer prior to the 15th of each month.

COMMITTEE REPORTS:

DOG CONTROL: -No report received

JUSTICE REPORT -\$12,123.00 submitted to the Town for February

HIGHWAY REPORT Jeff remarked that it had been a busy month!

Roads:

-Street lights – We have been thru the whole Town. If anyone sees a light out or cycling on and off, let Jeff know.

-Started sweeping the back roads today(a month ahead of schedule)

Equipment:

-The new truck is at Viking (Plow Manufacture). Jeff expects to be delivered in late April

Shop:

-Complete Construction Concepts is going over the specs to see where we can save money.

Shop Fuel Spill:

-The monitoring wells are in. Monitoring will be on-going.

Personnel:

-The annual PESH Training will be on April 20th in Homer

Other:

-Feb. C.C.T.V.S. -the Landfill (Ash for Trash) was discussed

-March C.C.T.V.S. was about Workers Compensation; may be changing breakdown.

-The next C.C.T.V.S. meeting will be April 12th to discuss County Administrator

-The old baseball back stop and dug-outs have been removed. Atlas Fence is drilling holes for the new back stop today. Weather permitting, they will be

pouring concrete tomorrow. Multiple businesses have donated the time and materials for this project. (Over \$15,000 to date)
-Homer Baseball would like to paint the wall Blue with “Preble Park, Home of the Homer Trojans” or something similar.

RECREATION: -

COUNTY LEGISLATURE: - Mr. Boyden arrived late due to the change of time of the scheduled monthly meetings.

ZONING AND CODE ENFORCEMENT:

February Report
0 Building Permit Issued
48 Miles traveled for the Town
3 Building Inspections
14 Hours worked
2 Fire Inspections
2 Complaint follow-ups
8 Telephone inquiries

PLANNING BOARD – Meeting – March 23rd - @7:00 (Wednesday)
ZBA - Meeting – April 7th -@7:30 (Thursday)

HISTORIAN - Ann Henderson said she will be meeting the new County Historian in April. In July, she is planning the annual picnic at the park.

TOWN CLERK: -\$120.00 collected in February; disbursed \$105.00 to the Town of Preble and \$15.00 to NYS Ag & Markets

TAX COLLECTOR: \$267,381.94 collected in February

UNFINISHED BUSINESS

Ball field agreement with Homer School District - An agreement has been presented to the Town to use the ball field for 5 years. Dan Quinlan of Suit Kote, representing Homer School, thanked the Board for letting the Homer baseball teams use the field at the park. He mentioned that \$30,000.00 in goods and services have been donated to bring the field up to specifications. The back stop will be finished this week by Finger Lakes Construction and the batting cages are already up. Mr. Quinlan mentioned that 3 loads of clay mixture will be needed for the baseball field. Councilperson Dave Morse suggested that the Town purchase 2 loads; everyone was in favor.

Motion made by Linda Riehlman, seconded by Dave Morse
RESOLUTION #22: To purchase 2 loads of clay mixture for the baseball field.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Highway Garage Fuel Leak – Jeff reported that the monitoring wells are in and there is a test schedule.

Video Conferencing – Don Fisher states there will be a meeting tomorrow morning @10:00 to test the equipment.

Highway Garage – The result of the special meeting held March 1st on the Highway Garage Project was no bids were accepted due to the primary amounts exceeded the Town’s proposed budget.

NEW BUSINESS

Monies Received: \$538.17 from USPS

PUBLIC COMMENTS:

Ed Bennedy, owner of the Preble Trailer Park, and Michael Scott, Sr. were present responding to the letter which was sent regarding cleaning up the park. Mr. Bennedy commented that they are filling a dumpster and the garbage will be taken away tomorrow. They will be working with Rick Fritz. Attorney Armstrong expressed his appreciation to Mr. Bennedy and Mr. Scott for responding to his letter and their efforts in cleaning up.

Anne Henderson asked what is happening with the Post Office. Supervisor Doring has not heard anything. The Post Office lease has been signed for 5 years.

Jeff Bordwell is still concerned about a system to let people know what is going on in the Town. Councilor Fisher is working on the project and is presenting his recommendations. He is proposing that the following steps be taken to improve the communications with the Preble community

1. Create a set of best practices to be adopted by the Board and appointed committees/boards. This should include a process for annual review and update.
2. Audit our web site and refresh the content. This will include dating each item so that readers will have a sense of its currency.
3. Set up an email list registration form on our web site and conduct regular email blasts of relevant Town information. Budget \$75/month
4. Set up an official Town of Preble Facebook page and maintain it in conjunction with the email blasts. Budget \$25/month
5. Secure our digital resources by reviewing and updating passwords and access.
6. Identify other, standard outlets (e.g. specific bulletin boards, etc.) where printed materials can be posted.

Don said he would be pleased to lead these efforts with a goal of having the best practices documented and available for our May meeting.

Motion made by Don Fisher, seconded by Dave Morse

**RESOLUTION #23: To take steps to improve communication with the Preble community.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)**

Jeff Bordwell is inquiring about the public hearing regarding the wood boilers. It is believed that another public hearing will be held in May after Al Socha has returned to Preble. The Board does not intend to enact on this matter until the next board meeting or any meeting thereafter

Glen Craig is asking about the results of the rejected bids for the highway garage that were supposed to be given at tonight's meeting but were already out after the February meeting. Supervisor Doring answered that the results were available following executive session.

Nancy Baldwin is telling the Board that the light in the park is out. A new electric eye will be purchased to fix the problem.

APPROVE GENERAL & HIGHWAY BILLS

Motion made by Dave Morse, seconded by Linda Riehlman

**RESOLUTION #24: To pay the General Fund Vouchers, Abstract #3, Nos. 50 to 73
totaling \$10,360.53**

Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Motion made by Linda Riehlman, seconded by Don Fisher

**RESOLUTION #25: To pay the Highway Fund Vouchers, Abstract #3, Nos. 20 to 24,
totaling \$2,818.33**

Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Motion made by Linda Riehlman, seconded by Don Fisher

RESOLUTION #26: To enter Executive Session to discuss possible litigation @8:10

Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Motion made by Linda Riehlman, seconded by Dave Morse
RESOLUTION #27: To exit Executive Session at 8:37.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Supervisor Doring stated that the jest of the discussion was that the town will be moving forward with the highway garage. There will be another party look at the project, possibly Paul Sheneman. There will be a special meeting on March 28th at 7:00 o'clock to discuss construction of a highway garage.

Motion made by Dave Morse, seconded by Linda Riehlman
RESOLUTION #28: To hold a special meeting as a workshop meeting on March 28th at 7:00 o'clock to further discuss the construction of a highway garage.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

The 2015 Final Budget Amendments have been presented to the Board:

TOWN OF PREBLE FINAL 2015 BUDGET AMENDMENTS

General fund (A)

Debit [increase] Appropriated Reserves[A511]		\$ 85,461.00	
Debit [increase] Est. Revenues[A510]		\$ 6,803.00	
Subsidiary – A1120 Sales Tax	\$ 6,803.00		
Debit [decrease] Est. Appropriations [A960]		\$ 6,000.00	
Subsidiary – A1990.4 Contingent	\$ 6,000.00		
Credit{Increase} Est Appropriations [A960]			\$ 98,264.00
Subsidiary – A1010.4 –Town Board contr.	\$7,025.00		
“ -A1010.41 Town Board contr-newsletter	\$ 64.00		
“ -A1110.42 Justice4 Court contr-grant	\$ 267.00		
“ -A1620-12 Buildings, Groundskeeper	\$ 182.00		
“ -A1650.4 Phones, contr.	\$ 71.00		
“ -A1680-4 Data Processing, contr	\$ 48.00		
“ -A1910-4 Unallocated insurance	\$ 516.00		
“ -A1920.4 Municipal Ass’n Dues	\$ 98.00		
“ A3510.42 Dog Control, contr	\$ 758.00		
“ – A5132.4 Garage, contr.	\$ 249.00		
“ -A5182.4 Street Lights, contr	\$1,620.00		
“ -A7110.1 Park, wages	\$1,091.00		
“ -A7510.4 Historian	\$ 85.00		
“ -A8010.4 Zoning, contr	\$ 4.00		
“ -A9010.8 State Retirement	\$ 640.00		
“ -A9030.8 Social Security	\$ 16.00		
“ -A9050.8 Unemployment Ins.	\$ 69.00		
“ -A9950-9 Transfer to Capital Project	\$85,461.00		

To amend budget by using contingent money, surplus revenues and Reserves to balance accounts.

HIGHWAY FUND [DA]

Debit[decrease] Est Appropriations[DA960]		\$17,582.00	
Subsidiary –DA5110.4 General Repairs, contr	\$ 4,121.00		
“ -DA5140.4 Brush & Weeds, contr	\$ 3,961.00		
“ -DA5142.1 Snow Removal, wages	\$ 5,000.00		
“ -DA5142.41 Snow Removal, contr.-fuel	\$ 3,000.00		
“ -DA9060.8 Health Ins.	\$ 1,500.00		
Debit[increase] Est. Revenues[DA510]		\$20,000.00	
Subsidiary –DA2655 Sales of Equipment	\$20,000.00		
Credit[increase] Est Appropriations [DA960]			\$37,582.00
Subsidiary –DA5110.1 General Repairs, wages	\$ 481.00		
“-DA5110-.41 General Repairs, rentals	\$ 3,640.00		
“-DA5130.4 Machinery, contr.	\$ 28,041.00		
“-DA5142.4 Snow removal, contr	\$ 4,789.00		
“-DA9010.8 State Retirement	\$ 500.00		
“-DA9050.8 Unemployment ins.	\$ 131.00		

To amend budget by using unexpended appropriations And surplus revenues to balance accounts.

Motion made by Dave Morse, seconded by Linda Riehlman
RESOLUTION #29: To accept the Final 2015 Budget Amendments presented to the Board
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

Since the construction of the highway garage is not moving forward, it was agreed to reimburse the bidders for the cost of the applications.

Motion made by Linda Riehlman, seconded by Don Fisher
RESOLUTION #30: To refund the bidders the cost of the application for the construction of the highway garage due to all bids being rejected.
Don Fisher(aye) Dave Morse(aye) Linda Riehlman(aye)

The contract from Homer Central School for the use of the Preble ball field was brought before the Board. This contract is a 5-year commitment. Attorney Armstrong will look it over and advise Supervisor Doring if it is okay. Motion was made by Linda Riehlman, seconded by Dave Morse for Supervisor Doring to sign the 5-year contract with Homer Central with Attorney Armstrong's approval. All in favor.

There being no further business, Jim asked for a motion to adjourn. Motion made by Linda Riehlman, seconded by Don Fisher; meeting adjourned at 8:44.

Respectfully submitted,

Unofficial 03/14/2016
Official

Jane W. Davenport
Town Clerk

