

# Preble Park Youth Program

## Code of Conduct

**Bus Safety & Rules**- Everyone is required to follow all the bus rules and safety requirements by the school. There is to be no eating, drinking, or chewing gum. No standing, switching seats or hanging into the isles. Also, No yelling, swearing, or name calling. No one may enter the parked bus, until the driver is on board and has given permission to enter. If these requirements are not met, you will be asked to find different transportation.

**Payment or Money Due**- PPYP will not be responsible for the trips. No one will be allowed to attend Field Trips without paying in advance. If your child gets on the bus before the Program Supervisor without the proper paper work or money you will be asked to pick up your child immediately. Signup and payment are required on the Thursday 1 week prior to the field trip event. Field trip fees are payable to Renee Compton.

**Lost or Stolen Property**- PPYP will not be responsible for the lost or stolen property. You are required to keep track of your own belongings. We recommend your child does not bring more than what is required. We also recommend you label all personal items such as bathing suits, towel, sunscreen, life jackets, etc.

**Requirements for trips**- The different trips require different items such as, towels, and money. Please check the trip information to make sure your child has what they may need. If your child does not have what is required you may be asked to pick up your child immediately. **In order to fully participate in all the activities and to reduce the risk of injury, we request that all children wear socks and sneakers for all PPYP events and activities.**

**Lunches & snacks**- A free lunch will be available for all children 18 or younger (19 if disabled). The lunches are sponsored by Catholic Charities through their Summer Lunch Program. Lunch will be served at Preble Park in the pavilion at 12:00 noon on Preble Park activity days. Catholic Charities will also provide a Lunch for all the field trips. To take advantage of the program and provide each child a hot lunch, we ask that you sign your child up when you drop them off for activities. If you choose to opt out of the free lunch program, you will be responsible for providing your child with a bag lunch. The bag lunch you provide should include a beverage and **should not** include items that need refrigeration.

**Lunches will not be served to adults or chaperones.**

**Cell phones & iPods etc**- PPYP is not responsible for lost or stolen property. There is to be NO inappropriate pictures, music or games shown or played on any electrical devices while attending this program. If there is an issue, the item will be requested immediately and not given back until the end of the day. If this is repeated they will be asked not to bring the device again or your child will be asked not to return to the program.

**Pick up and drop off**- All activities will originate at Preble Park. To participate in any activity your child will need to be dropped off at Preble Park and picked up from Preble Park when the activity is over. Pick up and drop off for Field Trips will vary. Check the schedule in advance to make sure you have the correct times.

**Pick up and drop off times** - Pick up times and drop off times will vary. Our ideal drop off time will be between 4:00-4:30, but because of unexpected situations we may need to come home earlier. You will only be contacted if we are coming home hours earlier or if we are going to be late. **Please keep track of the weather because if we are outside and it is raining we will be headed home.** If you need to leave for any reason please make arrangements for your child.

**Behavior & Manors**- Everyone is asked to respect one another and their property at all time. There is to be no name calling, put downs, swearing or sexual conduct (verbal or physical). Hitting, threatening or violence will not be tolerated at all. You may be asked to pick up your child immediately at any time for any reason from the program. Your child may also be banned from the program for any of the above.

**Discipline**-  
1st- A warning and call to a parent  
2nd- Loss of next trip  
3rd- Loss of a weeks' worth of trips  
Last- removal from program

Your child may be asked to sit out of the activity at any time because of behavior. At any time a parent can be asked to pick up their child immediately for any reason. A child may also be asked at any time not to return to the program. This will be up to the Program Supervisor or Director.

**Age Requirements**- This program is designed for children ages 5-13 years of age. Although, we do encourage everyone to join us; if your child is under the age of 5 by the time the program starts he/she will need an adult chaperon. If you are 13 or older by the time the program starts we expect you to follow the Code of Conduct and all other rules.

**Teens**- If your child is 13 or older they may be asked to stay with the group. If able, teens will be allowed extra freedom depending on the trip. They will be required to check in with the Program Supervisor and not allowed to leave the area of the trip. They will be required to follow all the PPYP rules and the rules of the hosted trip. If they break any of the rules you will be asked to pick them up immediately and will not be allowed back to the program.

**Parents & Chaperons**- You are all more than welcome to join us. You may ride the bus or drive separately. Please keep in mind that some trips require you to be with the group or on the bus to get any discount pricing. Some of the trips allow us to have free chaperons. Chaperons must be at least 18 years of age. You will be required to be responsible for a certain amount of children. You will be asked to be with the children at all times. We also ask you to not use foul language and to not smoke. If there is any problem you may be asked not to return to the program.

**\*\*\*Please sign up for Field Trips one week in advance to make sure there is enough availability!! \*\*\***

**\*\*\*\*\*(Sign up, along with payment, is required on Thursday ONE WEEK PRIOR to the trip.)\*\*\*\*\***